

Midland Concert Band Board of Directors Meeting

Wednesday, August 23, 2017

Huss Residence

The meeting was called to order at 6:45 PM by the Chair, Mary Huss.

Attendance:

Sue Bovid	Megan Carlsen	Matthew Christianson
Patrick Heider	Mary Huss	Rachel Morr
Mara Simanskey Stewart	Ellen Peden	Joel Wiseman

**Chair:** (Mary)

The Red Cedar Festival of Community Bands will be occurring March 3, 2018. The Midland Concert Band has participated in the past. It involves a 30 min concert and 30 min clinic. Small ensembles can also participate for free. Mary motioned and Mara seconded to fill out the application and submit the \$200 application fee. Approved. The band will request mid afternoon times for performance.

Sue presented on the insurance situation for the band. The band was paying for insuring instruments which consisted of a tuba and alto clarinet for a high cost. The level of liability coverage was also low relative to what similar organizations pay and lacked a director and officer insurance. Sue motioned and Ellen seconded to remove the instrument insurance and increase liability coverage to \$1,000,000 and include director and officer insurance. Approved.

The MCFTA bill for the year arrived. It was higher than originally set out in the budget due to an increase in cost for which appear to be from setup fees. It matches the levels in the current contract offered to the band. The new contract also calls out that equipment requests are due four weeks in advance of the performance. Mary will meet with the MCFTA to find out why the price went up within the year. The bill is due September 8.

Mary will look into finding more support for maintaining the website. The board would like to have more frequent updates added to the website. Mary will also prepare monthly emails to the band providing general updates. She is also planning on a short handout to members for the first rehearsal that outlines the rehearsal schedule, scholarship program, and requesting emails from members.

Dave Selley submitted a new request to the Alden and Vada Dow foundation to fund the middle school scholarship program.

The band will not be running a jazz band to perform in the concerts this season. Instead, more time will be made available to allow small groups and ensembles to play at the concerts. The band reserved the orchestra room from 6-7 PM each rehearsal night to allow those groups to

practice. In order to be included, the groups must be primarily members from the Midland Concert Band and admission open to all.

Megan Carlsen will join the board to take over the vacant Printed Materials role.

**Conductor:** (Joel)

Nothing to report

**Treasurer:** (Sue)

Gary is fixing two alto clarinets for the band to bring them into playing condition.

The 2017-2018 budget was discussed by the board and adjusted to meet current cost estimates and ensure incomes match. This will require an increase in contributions to the band. Mary suggested having a volunteer or small committee look into increasing contributions to the band. Ellen has agreed to work on a committee to seek more scholarship money, but no committee was formed. Pat motioned and Mary seconded to approve the amended budget. Approved.

**Education:** (Ellen)

Nothing to report.

**Hospitality:** (Kasee)

Nothing to report

**Printed Materials:** (Matt)

Tickets will be printed in two colors to distinguish between free/complimentary tickets and regular tickets. Tickets will include a unique number to keep track of tickets. The order form for season tickets and the tickets draft were reviewed. Matt is preparing a letter to send to season ticket holders to include the new order form. This will be sent prior to labor day.

**Advertising:** (Mara)

Mara is looking into when the newspaper wrapper will go out. The advertising position still requires someone to fill it for the new season.

**Tickets:** (Rachel)

Herter music in Bay City has agreed to sell tickets for us. Camps music will still sell tickets, but Rachel will monitor the sold numbers and ensure the board gets prompt delivery of payments. Mara offered to provide Rachel a bag to leave at Camps to hold money. Rachel will also look into other locations including Captured Community, Live Oak, Cora's new studio, and Loch. Rachel will work with Jim to get a dedicated tablet to handle credit card purchases at the

concert with the Square device. The plan is to request 500 complementary colored tickets, and 3000 paid color tickets.

**Secretary:** (Pat)

Pat moved and Matt seconded to approve the August 2017 minutes. Approved.

Pat motioned and Mary seconded to close the meeting at 8:30 PM.