

Midland Concert Band Board of Directors Meeting
Wednesday, August 21, 2019
Grace A Dow Library

The meeting was called to order at 6:30 PM by the president, Mary Huss. Expressions of thanks were extended to outgoing officers, Pat Heider and Mary Huss.

Attendance:

Kenny Barnt	Sharon Belisle	Sue Bovid
Megan Carlsen	Patrick Heider	Mary Huss
Katelynn Kozar	Rachel Morr	Ellen Peden
Dave Selley	Joel Wiseman	Jacob Wisenbach (guest)

Action items: (See highlighted bold/underlined/italics items in minutes also)

- **Scholarship schools:** Kenny can still propose changes at next meetings.
- **Business sponsored concert:** No progress so far. – Tabled
- **Music loaning:** This was discussed in April 2018. Mary will write up a proposal to include in the handbook for librarian to reference. – Tabled
- **Water bottles:** Mary is looking into options for purchasing water bottles for the band to use during concerts from Saginaw Knitting Mill. – Tabled
- **MCFTA membership:** Mary will get contract information on what this would entail. She will also inquire about parking for the scholarship concert and concerts about the Dow Gardens / Whiting Forest with other shows in the MCFTA. MCFTA did not offer additional options for parking at scholarship concert. - Tabled

NEW BUSINESS

2019-2020 Donation Levels:

Sue motioned, Megan/Kenny seconded to donation level changes for the new band year.
Motion passed.

Contributor \$1 - \$49

Supporter \$50 - \$99

Sponsor \$100 - \$149

Benefactor \$150 - \$249

Patron \$250 - \$499

Scholarship Angel \$500+

2019-2020 Ticket Changes

Rachel indicated the changes in the 2019-2020 tickets. Board approved.

MCB Website Focal Point

Several changes are needed on the MCB website (concerts, practice schedule, tickets, donation levels, Google list.) Kenny has 'sign in' information and volunteered to take over this responsibility. Board approved.

ROUND TABLE REPORTS

- **Chair** – Dave indicated the music library will be moved to another location in the Peden Building. Joel will provide update on possible convention.
- **Treasurer** – Financial statement through proposed August 2019 with proposed 2019-2020 Budget was presented. It does not include any expense for the convention yet.

Dave with check with Joel regarding forming a travel and planning committee for the convention. This committee will need to propose budget changes to the new Treasurer. All officers were also asked to review the proposed budget and come to the next meeting prepared to recommend changes as needed. Ellen motioned to

accept the Treasurer's report, Kenny seconded and motion passed.

- **Education** – Kenny will follow up with obtaining the Rowe scholarship reimbursement from the Midland Foundation. A thank you was received from the kids awarded the Camp Timbers Scholarships.
- **Hospitality** – Katelynn is no longer handling this responsibility. No report. Sue will bring sign up list to first rehearsal.
- **Printed Materials** – Megan has the mailer list and is working on the next season program changes. At Pat's request, **Megan will order mailing envelopes and letterhead for board use.**
- **Special Projects** – Rachel is working with Megan on tickets for public communications consistency. Signs are needed for the ticket table, Camps and Herders. She is considering working with the band school booster programs. She is also working on a better will call process for the ticket table and a new volunteer checklist. **Mary will give tickets from the last concert to Dave and then to Rachel for metrics. Sue requested the Square Report be sent to the Treasurer email address vs. the chair. Huss/Selley will be required to assure this is completed.**
- **Publicity/Advertising** – Ellen is currently obtaining the advertisers with some assistance from band members. The board agreed to no changes in prices.
- **Director** – The December concert will include the Brass Band and Blast From The Past, Jazz Band, possibly others who will be playing in the lobby before the concert, at intermission and afterwards. Joel is trying to bring in a guest group for the winter concert. He completed the 2020 Band Convention application process. If we are invited, we have two weeks to commit. **Dave will follow up with possible grant.** Joel will need volunteers to help with this plan.

Minutes:

Kenny motioned and Katelynn seconded to approve the June board meeting minutes. Passed.

Jazz Band

Jacob will direct the Jazz Band for the next concert and will audition for this role.

Bass Clarinet

The board agreed that the band is not in the business of buying or owning instruments, with the exception of the tuba, now used by Mike and the alto clarinet, used by Richie Craven.

Audit

Ellen will check with Dennis for completing the bi-annual audit.

MCB management and operations

The board continued the review of required tasks and stakeholder demands for operation of the band. The suggestion was made for a five member board, Chair, Secretary, Treasurer, Education and Marketing. Any other positions would fall under the responsibility of one of the board members, but would not be required to attend board meetings. Any changes will not be implemented till the next year.

The meeting adjourned at 8:22 PM.