

**Midland Concert Band  
Board of Directors Meeting  
November 20, 2022**

**Members present:** Sue Bovid, Sue Gessford, Dave Selley, Karen Shields, Kerry Smith, Joel Wiseman

**Meeting called to order:** 1:05 pm, by Dave Selley

**Review and approve minutes from the last meeting (October 18, 2022)**

Dave moved to approve with no corrections. Sue G. seconded, and the motion carried.

**Treasurer's Report (Sue B.)**

Ticket sales amounts reflect figures from the MCFTA sales report. Auditorium rental was less than expected. Expenses included donations to school band support organizations as previously discussed. So far income and expenses are close to expectations. Discussion of keeping a ticket sales pathway for people uncomfortable buying online led to the action item of reaching out to assisted living centers to make sure they have concert dates, a supply of posters, and a way to get tickets.

Karen moved to approve the current report. Sue G. seconded, and the motion carried.

**Education Report (Sue G.)**

A new person (Natalie) is now in charge of the scholarship/camp program at Herter's. The YMCA owns the grounds so they will receive applications first, then route to the appropriate county to help choose recipients. The target date for opening applications is close to Thanksgiving. Local directors have been contacted to start the process. We need a target number of scholarships to give out for Midland County. She recommended a total of eight scholarships (2 per school), with funds to be requested from local foundations.

MACF is requesting high school scholarship decisions in March (earlier than usual), so we need to adjust when we open applications and choose winners. She suggested collecting applications, then emailing the list to band directors for recommendations to avoid directors spending time writing recommendations for students who do not apply. The available number of high school scholarships was discussed, with potentially 10 based on funding to come.

**Document Review Update (Kerry)**

*Bylaws:* Updated with changes voted on in the spring. Per Dave's request, the document was reviewed for consistency in format/capitalization, improved clarity with punctuation, and new formatting of subsections to make navigating easier. The document is ready to go online.

*Member handbook:* Still in progress. Outdated sections were discussed, and changes approved. Changes will be made and approved for posting online.

Job descriptions will be updated next. The question was raised of including them in the handbook or keeping them separate. This will be decided at a future meeting. Members were directed to review their job descriptions and be ready to discuss updates.

### **Conductor's Report (Joel)**

As part of the discussion of the outdated Property Manager duties in the handbook, Joel noted that the MCB owns a tuba that is in good condition, but it needs a decent case before a member can use it.

He also reported that he has been very forgiving about attendance issues, especially regarding instruments we need (like oboe). Hopefully, it will make the band more fun, but if it causes issues, we need to go back to the attendance policies. Musically the band is progressing well, and he is looking forward to jazz band for the winter concert ("around the world" theme). He raised the concern of making sure to include assisted living facilities in publicity efforts.

### **Square Update (Dave)**

"Donate" and "dues" links have been set up to help identify Square transactions. Prices will reflect an increase from cash/check transactions to cover credit-card fees.

### **Holiday Decorations (Sue B.)**

We need new decorations. Current ones have been repaired so much they are mostly tape now. She will check into lights, greenery, and large poinsettias. Paper products and plasticware are taken care of for backstage snacks. A volunteer has been found for beverages and they need details on what to bring. MCTV food was discussed. They may prefer something hot (soup/sloppy joes) over cold sandwiches. An announcement will be made at rehearsal to find a volunteer to cook.

### **Roundtable/other topics**

Dave: Review job descriptions and be ready to discuss them at a future meeting. He will ask Brittany for a publicity update.

Sue B: Suggestion was made to make in-kind donation to MCO for advertising in each other's programs; Dave moved to approve, Karen seconded, and the motion carried. She will investigate the same arrangement with Bay Concert Band.

Karen: Confirmed that Sue G. will send high school scholarship info. She will post the most recent minutes, and Kerry should send bylaws for website.

**Next meeting:** December 15, 2022, after rehearsal

**Meeting adjourned:** 2:17 pm. Karen moved, and Sue B. seconded.

Submitted by Kerry Smith, Secretary